Completion of Forms- Disclosures and Permissions

Form Completion: Clients are requested to complete all forms in full, to the extent possible, before sending it to Ceera Investments, LLC (the Firm) for execution. Completed forms may be returned via fax (to 713-355 7523) or e-mail (to rc@ceera.com) scans.

Sample Forms: To help Clients fill out the forms, the Firm may attach a SAMPLE set of forms for reference (with option selections that could work for Clients). Clients may make any and all necessary changes to the forms they fill out as they deem fit.

Partially filled out forms and completion: Please note that if the forms are returned to the Firm partially filled out, ***the Client is giving the Firm implicit permission to complete such forms on the Client's behalf, before execution***. The Firm shall complete such forms on the Client's behalf in line with the sample forms (if provided) or in line with Client discussions. The information used by the Firm to complete partially filled out forms will be that at the Firm's disposal (and in consultation with the Client as needed) deemed to be accurate.

Review and Changes: Clients can review copies of all their completed and executed forms, and may make any changes desired by them at any point in time.